



18th January 2019

To whom it may concern

Dear Sirs

IDME CONSULTING – MICHELLE MAREE

The Board of Directors of The Executive Management Association were referred to IDME Consulting by the Chairperson at Mt. Edgecombe Country Club Estate II in October 2018.

We have found Michelle to be professional, efficient and most knowledgeable in the areas the Board requested her to investigate.

Her mandate included the following:

1. Audit and report on an incident that occurred on the Estate in October 2018, verification of the incident and accountability of the various service providers;
2. Audit of the standard operating procedures (sop) and job descriptions (jd) related to security, security staff and management;
3. Review of all current sop and jd relating to security personal, Estate management and related service providers;
4. Review of the service level agreements in place with an overview to ensure accountability to the client and non-bias in favour of the service provider;
5. Preparation of a detailed report on all the above and a personal presentation to the Board.

The Board and Estate Management has no hesitation in recommending IDME Consulting in any of the areas mentioned above.

Should you require any further information, or we can be of any further assistance, please do not hesitate to contact the writer.

Kind regards
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